

Privacy Information acc. Art. 13 DSGVO

Processing supplier data

We take the protection of personal data seriously and observe the data protection regulations, in particular the EU General Data Protection Regulation ("DSGVO") and the Data Protection Act ("DSG").

In this privacy statement, we will explain what information (including personal information) we process about you in relation to the relationship we have with you.

Who is responsible for data processing?

Responsible according to Art. 4 para. 7 EU General Data Protection Regulation (GDPR)

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Neusiedlerstrasse 15-19
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Email: office@gigkarasek.at

If you have questions about privacy, you can always contact the following address:

privacy@aichhorn-group.at

Which data do we process?

The execution of our business relations requires the processing of data of our contractual partners. Insofar as these data permit conclusions to be drawn about a natural person (for example, if you enter into a business relationship with us as an individual merchant), these are personal data. Regardless of the legal form of our contractual partner, we also process data on the contact persons at our contractual partner. Please also provide this privacy policy to those individuals within your organization who are involved in the relationship with us ("Contact Person").

The following data is processed by us:

- Order / order number / Offer number
- Name or name
- Title / Gender
- Address
- Telephone and fax numbers and other information required for addressing, resulting from modern communication techniques
- Birthday, month and year (as far as necessary for identification)
- Company register data
- Credit rating data
- Block indicator (eg contact block, invoice block, delivery block, booking block, payment block)
- Assignment to a specific customer and supplier category (including regional assignment, etc.)
- Identification numbers for official statistics purposes such as UID number and Intrastat identification number
- Belonging to a certain purchasing association, group

- Correspondence languages, other agreements and keys for data exchange
- Subject of the delivery or service
- Bonus, commission data and the like.
- Contact person for the person concerned to process the delivery or service

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- Third parties involved in the provision of services, including information on the type of participation
- Delivery and service conditions (including details of the place of delivery or service, packaging, etc.)
- Data on customs clearance (eg country of origin, tariff number) and export control
- Data to insure the delivery or service and to finance it
- Data on tax liability and tax calculation
- Financing and payment terms
- Bank details
- Credit management data (eg credit limit, bill of exchange limit)
- Data on the payment or performance of the person concerned
- Dunning / Klagsdaten
- Account and receipt data
- Performance-specific expenses and revenues
- Special G / L transactions (for example, individual value adjustment, bill of exchange receivable, down payment, bank guarantee)

For contact persons also company affiliation as well as salutation / gender are charged.

For what purposes and on which legal basis do we process personal data?

• The processing takes place to carry out the contracts existing with our contractual partner or to carry out pre-contractual measures on the basis of Article 6 paragraph 1 b) GDPR. Regardless of the legal form of our contractual partner, we process the data relating to one or more contact persons in order to safeguard our legitimate interest in carrying out the business relationship on the basis of Article 6 (1) (f) GDPR. We may also process data to fulfill legal obligations to which we are subject; this is done on the basis of Article 6 (1) (c) GDPR. These legal obligations include, in particular, the notifications required of us by (tax) authorities. As far as necessary, we process data beyond the execution of the concluded contracts and the fulfillment of legal obligations also for the protection of our legitimate interests or the interests of third parties; this is done on the basis of Article 6 (1) (f) GDPR. Our legitimate interests include

- the identification of economic risks - such as payment / delivery shortfalls - in connection with our business relationships;
- the assertion of legal claims and the defense of legal disputes;
- the prevention and investigation of criminal offenses as well as
- the management and development of our business, including risk management.

Is there an obligation to provide personal information?

The provision of the above data is required for the establishment and implementation of the business relationship with our contractual partners, unless expressly stated otherwise by us when collecting this data. Without the provision of this data, we can not establish and conduct a business relationship.

In addition, if we collect personal information, we will provide the survey to determine whether the provision of that information is required by law or contract or is required to enter into a contract.

Who receives personal data?

Personal data is generally processed within our company. Depending on the type of personal data, only certain departments / persons have access to personal data. In addition to the technically responsible employees, this includes - to a certain extent also the IT staff - data processed via the IT infrastructure.

A role and authorization concept limits access within our organization to those functions and to the extent required for the particular purpose of the processing. We may also transfer personal information to third parties outside our company to the extent permitted by law. In particular, these external recipients can count

- the service providers we use who provide services for us on a separate contractual basis, which may also include the processing of personal data, as well as the subcontractors of our service providers (eg parcel service) who have been engaged with our consent, and

- non-public and public bodies, as far as we are obliged to transmit your personal data due to legal obligations.

Is automated decision making used?

In principle, or in the course of the business relationship, we generally do not use automated decision-making (including profiling) within the meaning of Article 22 GDPR. Insofar as we use such procedures in individual cases, we will inform affected persons of these in a legally required manner.

Is data transmitted to countries outside the EU / EEA?

The processing of personal data takes place exclusively within the EU or the European Economic Area; a transfer to other countries (so-called "third countries") is not planned.

How long will personal data be stored?

In principle, we store personal data as long as we have a legitimate interest in this storage and do not outweigh the interests of the data subject in the non-continuation of the storage. Even without a legitimate interest, we can continue to store the data if we are legally obliged to do so (for example to fulfill retention obligations). We delete personal data even without the intervention of the data subject as soon as their knowledge is no longer necessary to fulfill the purpose of the processing or the storage is otherwise legally inadmissible. As a rule, the data is stored at least until the end of the business relationship. A deletion of the data takes place at the latest at the time of its purpose. This may also occur after termination of the business relationship. The personal data that we need to store in order to fulfill our retention obligations will be stored until the end of the respective retention obligation. Insofar as we store personal data solely for the purpose of fulfilling retention requirements, these are generally blocked so that they can only be accessed if this is necessary in view of the purpose of the retention obligation.

What rights does an affected person have?

An affected person has the right

- Information about the personal data stored about them, Article 15 GDPR;
- Correction of incorrect or incomplete data, Article 16 GDPR;
- for deletion of personal data, Article 17 GDPR;
- restriction of processing, Article 18 GDPR;
- on data portability, Article 20 GDPR, and
- to object to the processing of your personal data, Article 21 GDPR.

In order to exercise these rights, an affected person may at any time - e.g. via one of the contact ways indicated at the beginning of this data protection information - contact us. An affected person is also entitled to file a complaint with a competent supervisory authority for data protection, Article 77 GDPR:

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